

TIMELINE FOR THE NOMINATING PROCESS

2010:

Headquarters receives applications for Transitional Nominating Committee (TNC). Applicants must sign an Ethics Statement and a Conflict of Interest Statement. Applicants given the dates for the fall and spring meeting to verify their mandatory attendance.

The Transitional Nominating Committee Chairman (TNCCh) sets date for fall 2010 TNC Training meeting and Late Winter 2011 TNC slating meeting at Headquarters so the Committee can get the dates on their calendars.

January 11: Due date for applications.

Winter National Council Meeting: A Vice Chairman and Committee members are chosen.

Spring National Council Meeting: Policies and procedures are discussed. Subcommittee appointed to review and finalize.

Spring: TNCCh does organizing and bonding work with Committee members by email. Works on refining schedule, setting up fall decisions, setting up work assignments, etc. Works to get out explanation of new process.

NLTA/NLC: The NC announces the new TNC for 2010–13 and explains why it is in effect until 2013 Convention and only partially at the 2011 Convention. TNCCh will take questions from alumnae about Committee.

August: TNCCh gets Committee to make plane reservations in order to get best prices for Fall meeting. The TNC will follow all established expense policies set for the organization.

End of August: Check that all have reservations. Check on details of Headquarters stay (meals, etc.)

Thursday, September 23 thru Sunday, September 26: Committee has organizational meeting in Memphis.

October: Explain in two email blasts the changed process and encouraging alumnae to apply for the NC positions and give the timeline for applying.

December: Email blasts asking for applications and putting application on the website.

2011:

January 3: Reminder email blast of due date for applications.

February 2: Due date for applications to TNCChairman at her home (to protect confidentiality).

February 4: TNCCh ready to make phone interview assignments for all National Council positions but President. Conference call to organize and discuss how to make calls. TNC sets times with those they are interviewing. Presidential candidates will be notified when they will be interviewed.

Mid-February: TNC makes plane reservations for slating meeting.

February and March: TNC does phone interviews. May need one mid-interview conference call to process.

April 8 & 9: Committee meets to single slate candidates. Presidential interviews will be in person at the beginning of the slating meeting.

April 9 & 10: All candidates are asked for their permission to be slated. Those not slated will be informed by phone call and by mail of the TNC decision on their candidacy. Those not slated will be informed of the floor nomination process by the TNCCh.

April 12: Information about the slate and the process will be conveyed to the National President for the conference materials.

Spring National Council Meeting: Slate presented to the National Council for informational purposes only.

May 1: Slate goes out with the conference materials. With the conference materials goes an explanation of the election of the officer positions and the election process at the National Convention, including the process of floor nominations.

May and June: TNCCh works with the TNC to get organized for National Convention and work on different possible scenarios. Information is sent by email and other methods to inform KD women of the positions to be elected by the voting delegates at National Convention. Committee does not attend National Convention.

May 15: TNCCh is notified of candidates who are to be nominated from the floor and confirms receipt of all applicable materials by 5 PM EDT. TNCCh will manage the application process if needed for these candidates.

End of June: TNCCh attends National Convention, presents slate, and helps National Council organize schedule if there are floor nominations. She shall also manage the logistics with the National Council of the election process. For contested offices, there will be forum in which questions are asked of candidates for the office. The TNCCH will ask the Forum questions. The National President will announce the results of the subsequent election.